

Role Description for Non Executive Director - Governance and compliance

This portfolio holder will provide leadership in the Board to ensure good governance in the way that Healthwatch Isle of Wight conducts its business

They will:

- Oversee how the board operates, and work with the chair and Chief Officer to implement improvements
- Oversee the (non financial) compliance of statutory and regulatory requirements of the Company
- Ensuring the Board follows best practice in its Governance
- Comply with the Code of Conduct for Directors of Healthwatch Isle of Wight

Other areas of activity

Compliance & Regulation

- Ensuring that the Board complies with its Memorandum and Articles.
- Ensuring that the board's objects and the responsibilities of Directors are understood, used and reviewed regularly by the board.

Organisation

- Within the Framework of the Code of Governance for the Voluntary Sector - <http://www.acevo.org.uk/document.doc?id=1094> provide the board with opportunities to review the way in which it operates.
- The Governance portfolio holder will ensure the board is aware of and adheres to the Code of Conduct for Directors, they will create and maintain a register of Directors interests. They should highlight the need for Directors to declare, to be aware of and to avoid conflicts of interest.

Development

- Highlighting the need for the board to undertake development work to improve the way in which it operates. To review Directors participation and board functions.
- This Director will ensuring that Healthwatch Isle of Wight learns from best practice advice, particularly from Healthwatch England, Help and Care, Community Action IW IW CAB, other local Healthwatch partners, and strategic partners locally and nationally

Inclusion

- They should consider how meetings are structured and when and where they take place - making changes could improve access and make the board more inclusive. They will work in partnership with the Director holding the portfolio for Equality and Diversity. In addition at a time of major changes in the provision of health and social care, the portfolio holder is likely to be required to represent Healthwatch Isle of Wight at meetings with other public health bodies and organisations as necessary.